

extreme cuisine catering

~ event contract ~

CLIENT _____ EVENT DAY/DATE _____

*GUEST COUNT CONFIRMATION

Extreme Cuisine Catering (referred to as ECC), is reserving for _____ guests. This estimate will be used as a basis for purchasing, renting, scheduling and preparation.

*DEPOSITS AND PAYMENTS

If the menu meets your approval, please sign this agreement and return the original copy with your deposit to reserve the date and confirm the event. A deposit of 50% of the expected total bill is required (unless the event is within a two-week period or chef exceptions) then the final payment is due in full, including all rentals and any other charges, one week before the event.

*CANCELLATION

If you cancel the event within five (5) working days from signing the contract, your deposit will be refunded. If you cancel after five days, 50% of your deposit will be refunded or the difference between actual costs incurred and the amount of your deposit if in excess of 50%.

*Inclement weather will be handled event by event. In most situations, money cannot be refunded but the event may be rescheduled. **Some situations may call for additional funds to purchase the fresh ingredients needed.

*EQUIPMENT AND FOOD

A count of silver, china, linens, glassware and other catering equipment will be taken after the event and you will be charged for any missing items. ECC will not release any leftover food in compliance with health department guidelines and liability insurance requirements.

Is the event outside: **YES___ **NO**___ If so, there will be an additional fee

*TAXES

Local laws require sales tax be charged on all food and beverage order items. If you are tax exempt, your tax registration number and certificate of exemption must be returned with this agreement.

This contract, the menu, these terms and conditions are acceptable.

Extreme Cuisine Catering

Client

Date

Date